



Summary Information

Permit No: F00024566**Type of Permit:** FILMING**Release Date:** 02/12/2010**Production Company** LOYOLA MARYMOUNT
UNIVERSITY**Insured Company** LOYOLA MARYMOUNT
Name UNIVERSITY

Contact Phone No. 1 310-338-2700

Contact Phone No. 2

Fax

Address One LMU DR

Los Angeles, California 90045

Production Title UNDER THE TREE**Type of Production** Student**Producer** CALEB HECKER**Director** CALEB HECKER**1st AD** N/A N/A**Production Manager** N/A N/A**FilmL.A. Coordinator** Angel Miranda**Location Manager** CALEB HECKER

Primary Phone Mobile - 206-841-1574

Secondary Phone Mobile - 206-841-1574

Location Assistant N/A N/A

Primary Phone Mobile - N/A

Secondary Phone Office - N/A

Fees

FILMLA STUDENT PERMIT FEE SIMPLE \$25.00

Total Permit Fee \$25.00**Number of Locations** 1



FilmL.A., Inc.
 1201 W. 5th Street, Suite T-800
 Los Angeles, CA 90017
 t: (213)977-8600 - f: (213)977-8601
 www.filmla.com

Summary Information

Location

Location 1 of 1

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Permit Number	F00024566	Location Manager	CALEB HECKER
Production Company	LOYOLA MARYMOUNT UNIVERSITY	Primary Phone	Mobile - 206-841-1574
Insured Company	LOYOLA MARYMOUNT UNIVERSITY	Secondary Phone	Mobile - 206-841-1574
Production Title	UNDER THE TREE		

Location Address 7000 W Manchester Ave, Los Angeles, CA, 90045

Location Names

Location Type Park

Location Description WESTCHESTER PARK

Film Dates 2/13/2010 - 2/14/2010 12:00 - 17:00

Open or Closed to the Public Open

Generic Conditions Must comply with attached Rec & Park Conditions
 Must Maintain 5' Clearance on Sidewalks/Walkways
 Must maintain local/emergency access
 No Cast and Crew parking on areas streets.
 No interference with vehicular or pedestrian traffic
 No Parking in handicap spaces at anytime.

Please see attached document 20100212140650.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	3		Cast	4
				Crew	2

Filming Activities Equipment on property; Exterior Dialogue;

Jurisdiction	Political: Los Angeles City - Council District 11	Police: Los Angeles Police Department	Fire: Los Angeles City
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Location Notes

Coordinator Note RAPG REF: 28876

Coordinator Note WESTCHESTER RECREATION CENTER

Parking Base Camp
 Location Type : LA City Park
 Street :

Crew Parking
 Location Type : LA City Park
 Street :



Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.

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**LOYOLA MARYMOUNT-UNDER THE TREE
(WESTCHESTER PARK)**

- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permittee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permittee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permittee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- **Okay to Film from 12 pm-5pm.**
- **Crew of 6.**
- **Okay to Film at Westchester Recreation Center Exterior only.**
- **Okay to Film in Grassy Area Outside of the Recreation Center at the Tree area.**

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(WESTCHESTER PARK)**